REQUEST FOR LETTERS OF INTEREST
and Statements of Qualifications

The University of Virginia, Charlottesville, invites highly qualified firms to submit Letters of Interest and Statements of Qualifications along with background information on Form HECO-16 (obtain adapted version from http://fpc.fm.virginia.edu/Pages/Ads.aspx) for construction services related to the:

35 kV Ductbank Installation
RFP # 15-106

The University seeks to retain a General Contractor to join our team to provide full construction services for the University in accordance with the provisions of the University of Virginia Higher Education Capital Outlay Manual. The project construction documents will be 100% complete and the contract will be awarded on a Competitive Negotiation Contractor - Fixed Price basis. The project consists of the installation of 2.75 miles of 35 kV underground electrical ductbank through city streets on both University and City of Charlottesville property, including 33 large electrical vaults. Electrical cable installation is to be performed by others and will not be included in this scope of work.

Project Overview:

The project will install 2.75 miles of 35 kV electrical ductbank to provide a dedicated underground power feed to the University of Virginia. The new ductbank will connect the existing Sherwood, Alderman, and Cavalier substations through a combination of two, four, and six way underground ductbanks consisting of 8” PVC conduits encased in concrete. Large concrete electrical vaults will be installed at approximately 500 foot intervals along the ductbank, the largest vaults measure 9’x9’x17’ outside dimensions.

Additional contractor responsibilities will include extensive traffic control and planning efforts, including any required city permits for road closures. All road closures and work in occupied roadways will need to be thoroughly coordinated with University and city officials. The contractor will also be responsible for rerouting of existing city and University utilities that will be identified on the design documents as much as possible, additional utility interferences uncovered in the field will be added to the scope as needed. Two sections of jack and bore installation will be required, with additional locations as deemed necessary. One of the jack and bore installations will be under a Norfolk Southern Railroad Right-Of-Way.

Construction is anticipated to begin June 2016 and be completed by April 2017.

Submittal Information:

The University is interested in demonstrated experience in the management of similar projects within a university setting. Examples of previous work associated with this type of project is important as well as personnel who have had direct participation with these types of projects and experience working together on project teams. Examples of projects that include major utility
work in congested roadways and under railroads are also important.

Where possible, all materials submitted should be fully recyclable. Submissions should be collated, on standard letter-sized paper and preferably clipped together without binding. To conserve paper, double sided printing is strongly encouraged.

Submittals will be evaluated and a short-list of firms selected. The selection of short-listed firms will be based on demonstrated qualifications in projects of this type, ability to meet the proposed schedules, the quality and experience of the proposed team, the firm’s plan for involvement of SWaM firms, experience with the University of Virginia Capital Outlay system, project safety record (not the firm), and other criteria as the selection committee may determine appropriate. Only firms licensed to do business in Virginia will be considered. The short-listed firms will be issued a detailed scope of work/request for proposal and invited to present a more detailed proposal and oral presentation of their qualifications and experience.

One (1) original and ten (10) copies, plus a .pdf version, of the Letters of Interest/Statements of Qualifications must be submitted by close of business (nominally 5:00 PM) on March 31, 2016 to the attention of:

George Cullen, Contract Administrator for Construction  
Facilities Planning & Construction  
Facilities Management Department  
University of Virginia  
1000 Ednam Center, Suite 100  
Charlottesville, VA 22903

Requests for Proposals (RFPs) will be issued on or about April 15, 2016 to short-listed firms only. RFP responses must be received no later than close of business (nominally 5:00 PM) on May 6, 2016. A non-mandatory pre-proposal meeting, for the short-listed firms only, will be held at the University of Virginia on a date and at a location to be announced.

Selected firms will be required to register in eVA (the Governor’s electronic procurement web site, www.eva.state.va.us) prior to the deadline for submission of responses to the RFP to be eligible for the award of the contract. Company’s own status and/or proposed use of Small, Women-owned and Minority-owned (SWaM) firms will be considered in the evaluation of proposals. SWaM firms must be registered with the Virginia Department of Small Business and Supplier Diversity (SBSD) in Richmond for verification and consideration. Quarterly reporting of expenditures to SWaM firms will be required for the selected contractor.

Questions may be directed to George Cullen at gec2n@virginia.edu, or by fax at (434) 982-5108.

The Rector and Visitors of the University of Virginia  
By: George Cullen, Contract Administrator for Construction